

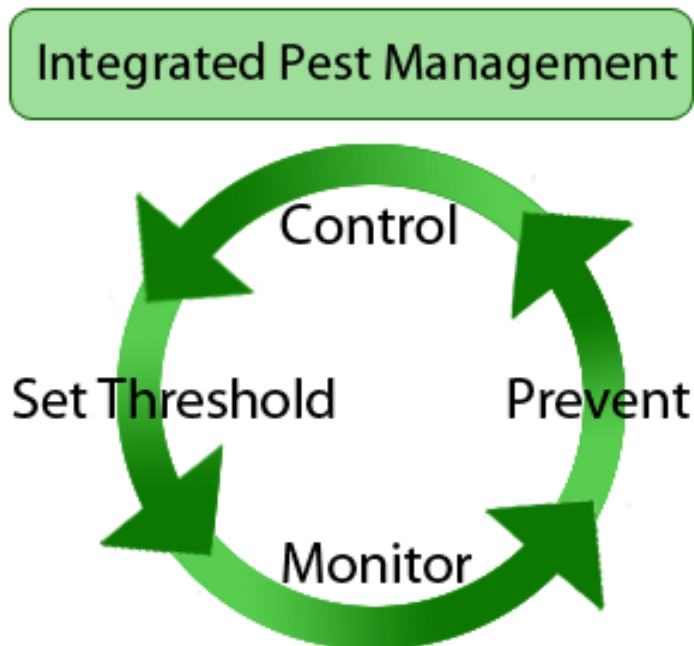
COUNCIL ROCK SCHOOL DISTRICT
INTEGRATED PEST MANAGEMENT SERVICE CONTRACT
BID #21-15

APRIL 2021



BID PACKAGE:

- Advertisement
- Instruction to Bidders
- Unit Price/Bid Forms
- Sample Agreement
- Vendor Form and W-9 Form



COUNCIL ROCK SCHOOL DISTRICT
Administration & Business Office
30 North Chancellor Street
Newtown, PA 18940
215-944-1000

April 2021

Prospective Bidders:

Attached herewith are instructions and proposal sheets covering the requirements for **Integrated Pest Management Services** that will be used within the Council Rock School District, Bucks County, Pennsylvania during the school year **2021/22 – 2023/24 (3 Year Contract)**: Please return one (1)-electronic copy (pdf file) of your completed bid form clearly marked "**Sealed Bid – Integrated Pest Management Service Contract Bid #21-15**" on or before **1:30PM Thursday, May 6, 2021** and electronically submit it to:

Submit to: bids@crsd.org
Copy to: **Christine DiEgidio**
Admin. Assistant to Doug Taylor
cdiegidio@crsd.org

Council Rock School District is an equal opportunity education institution and will not discriminate on the basis of race, color, ethnicity, national origin, religion, ancestry, age, sex, sexual orientation, marital status, familial status or non-job-related disability in its activities, programs, contracts or employment practices.

For information regarding civil rights or grievance procedures, contact Dr. Robert Fraser, Superintendent at Council Rock Administration Offices, 30 North Chancellor Street, Newtown, PA 18940. For information regarding services, activities and facilities that are accessible to and usable by handicapped or disabled persons, contact Dr. Charles Lambert, Director of Special Services.

Notwithstanding anything contained herein expressly or implicitly to the contrary, the Council Rock School District reserves the right to reject any or all bid proposals submitted in response hereto. By submitting a bid proposal hereunder, a bidder acknowledges that this invitation for bid proposals does not constitute an offer to contract and, further, that no agreement between the Council Rock School District and any bidder shall be formed until and unless such agreement is reduced to a writing dated subsequent to the submission deadline for bids and in a form substantially similar to the Independent Contractor Agreement set forth below and signed by the President of the Board of the Council Rock School District.

Respectfully,
Council Rock School District

Douglas Taylor

Doug Taylor, Assoc. AIA, AVS
Director of Operational Services

COUNCIL ROCK SCHOOL DISTRICT
30 North Chancellor Street
Newtown, PA 18940

1. Bidders are expected to examine the specifications and all instructions. Failure to do so will be at the bidders' risk. (When applicable, Bidders are expected to inspect the site and become familiar with the specifications, all measurements and other documents that would form part of the contract and requirements as necessary to satisfy themselves in regard to the character and amount of work required. Bids must be signed by an authorized officer or agent of the Bidding Company together with proof of corporate authority and corporate seal affixed to the last page of the bid.)
2. There is no pre-bid meeting for this service agreement.
3. Bidder shall furnish the information required by the Bid Form. The person signing the bid must initial erasures or other changes.
4. Unit Prices for each unit bid shall be shown and such price shall include all packing and shipping costs.
5. The Unit Price quoted shall be the net price for each item. If the bidder submits a discount for the award total contract or any part thereof, such discount will not be considered in making the Award of the Contract.
6. Quantities as listed on the specifications are the totals for all buildings of the Council Rock School District. However, when Award of the Contract is made in the form of Purchase Orders for supplies for each of the buildings of the school district and to be delivered to each of such buildings free of all charges for transportation.
7. The Contract to furnish the supplies will be awarded to the responsible bidder whose bid, conforming to these instructions, will be most advantageous to Council Rock School District, price and other factors considered.
8. When Contract and Purchase Orders are issued to the successful bidder, the Council Rock School District reserves the right to make an award on any item less than the quantity or more than the quantity bid upon at the unit price offered.
9. General Insurance Requirements:

All insurers and sureties underwriting Contractor's or any subcontractor's insurance and bonds must be licensed in the Commonwealth of Pennsylvania and have a minimum rating of "A" (financial strength rating) and "VII" (financial size category) in the latest edition of Best's Insurance Reports, unless otherwise approved by the DISTRICT. (Such insurers and sureties shall also meet such additional requirements and qualifications as may be set forth in the Supplementary Conditions.)

The Contractor shall not start work under this Contract until Contractor has obtained, at its own expense, all of the insurance called for hereunder and such insurance has been approved by the DISTRICT; nor shall Contractor allow any subcontractors to start work on any subcontract until all insurance required of the subcontractor has been so obtained and approved by the Contractor. Approval of insurance required of Contractor and subcontractors by the DISTRICT will be granted only after submission to the DISTRICT of original, signed certificates of insurance or, alternately, at the DISTRICT's request, certified copies of the required insurance policies. Approval of insurance required shall not be unreasonably withheld.

Contractor shall require all subcontractors to maintain, during the term of this agreement, commercial general liability insurance, business auto liability insurance and workers' compensation

and employers' liability insurance in the same manner as specified for Contractor. Contractor shall furnish subcontractor's certificates of insurance to the DISTRICT immediately upon request.

All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation, non-renewal, material change or reduction in coverage until sixty (60) days prior written notice has been given to the DISTRICT.

Each insurance policy required by this Contract, except for the workers' compensation policy, shall contain the following clause:

"The DISTRICT, its board members, employees, agents, officials and volunteers are hereby added as additional insureds as respects the operations and activities covered by this policy."

Any insurance maintained by the DISTRICT shall apply in excess of the insurance required by this Contract.

No acceptance and/or approval of any insurance by the DISTRICT shall be construed as relieving or excusing Contractor, or the surety, or its bonds, from any liability or obligation imposed upon either or both of them by the provisions of the Contract.

CONTRACTOR'S INSURANCE

Contractor shall secure and maintain, at its own expense, the following insurance:

Commercial general liability insurance which insures against claims for bodily injury and property damage arising out of or in connection with any operations or work under the Contract Documents whether such operations be by Contractor, its employees or subcontractors or their employees. The policy shall provide minimum limits of coverage as follows:

\$1,000,000 combined single limit - each occurrence
\$2,000,000 general aggregate
\$2,000,000 products/completed operations aggregate

Any aggregate limit shall apply per project and per location.

This insurance shall name the DISTRICT, its board members, employees, agents, officials and volunteers as additional insureds in accordance with Article 6A above. The commercial general liability policy shall afford coverage for explosion, collapse and underground hazards, contractual liability and liability arising from independent contractors. Products and completed operations insurance shall be maintained for two years after completion of the Project.

Business auto liability insurance that insures against bodily injury and property damage claims arising out of the maintenance, use or operation of any "auto". The minimum limit shall be a combined single limit of \$1,000,000 per accident. This policy shall include the Motor Carrier Act endorsement if applicable.

Workers' compensation insurance and employers' liability insurance which satisfies Contractor's legal obligation to its employees in the states in which they operate on the District's behalf. In any event, employers' liability insurance shall be secured by Contractor with minimum limits of \$100,000 per employee for bodily injury by accident, \$100,000 per employee for bodily injury by disease and a \$500,000 aggregate policy limit for bodily injury by disease. Coverage for Pennsylvania benefits must be specifically referenced on certificates and certified policies provided to the DISTRICT

10. Brand names as used in the specifications, or catalog numbers from a designated supplier, are intended to be descriptive, but not restrictive, and are used to indicate the quality and

characteristics of the item unless otherwise specified. When an item is bid that is not exactly as specified, the brand name and catalog number shall be given and the description of the item must appear in the vendors catalog under the brand name and catalog specified. A copy of the vendor's catalog must be included with the bid. It is the responsibility of the vendor to demonstrate the compliance of the said item.

11. Where samples for specific items are required with the bid, these items are stipulated on the pages of the detailed specifications. If further sampling is deemed necessary, the bidder will be required to furnish the sample upon request. All samples must be plainly marked with the name of the bidder and the item number the sample represents. The bidder must prepay all charges for transportation for such samples, including drayage.
12. The Non-Collusion Affidavit as attached must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
13. Bids and modifications or withdrawals thereof received after the time set for the bid opening of same will not be considered.
14. A successful bidding contractor will carry out all work in strict accordance with specifications as approved and accepted by the Council Rock School District and any work not conforming will be reinstated or replaced at the contractor's expense.
15. All bids must conform to the specifications as listed; however, the Board reserves the right to waive any and all failures to meet specifications.
16. The privilege is reserved to the School District to reject any materials furnished, which are not in strict compliance with the requirements of the specifications.
17. The vendor shall bring to the attention of the district any discrepancies or omissions noted on the specifications and all pertinent documents.
18. The Contractor is responsible for providing the custodial services required to dust, clean, wax and buff the work area and return it to its original condition of cleanliness.
19. All debris shall be removed from the premises immediately following completion of the work and disposed of in accordance with all Local, State, and Federal regulations.
20. Every precaution shall be made to protect the building and grounds during the course of the work. If damage is caused by the Contractor, the Contractor and his insurance must remedy the damage at no cost to the Council Rock School District.
21. The School District will accept deliveries of supplies during the weekdays, Monday through Friday, between the hours of 8:00AM and 3:00PM. NO DELIVERIES SHALL BE MADE ON SATURDAYS OR SUNDAYS.
22. The School District reserves the right to change, increase, or reduces the work as necessary and in such event shall notify the contractor in writing, provided suitable adjustment is made in the original contract price.
23. Pursuant to 62 Pa.C.S.A. §3701, the Contractor agrees as follows:
 1. In the hiring of employees for the performance of Work under the Contract or any subcontract, no Contractor, subcontractor or any person acting on behalf of the Contractor or subcontractor shall by reason of gender, race, creed or color discriminate against any citizen of this Commonwealth who is qualified and available to perform the Work to which the employment relates.

2. No Contractor or subcontractor or any person on their behalf shall in any manner discriminate against or intimidate any employee hired for the performance of work under the Contract on account of gender, race, creed or color.
 3. The Contract may be canceled or terminated by the District, and all money due or to become due under the Contract may be forfeited for a violation of the terms or conditions of that portion of the Contract.
24. HUMAN RELATIONS ACT - The Contractor acknowledges application of the Pennsylvania Human Relations Act, 43 P.S. 951, et seq., prohibiting discrimination based on race, color, ethnicity, national origin, religion, ancestry, age, sex, sexual orientation, marital status, familial status or non-job-related disability, by employers, employment agencies, labor organizations, contractors and others. The Contractor shall comply with the provisions of the Act, as amended, which is hereby made a part of these specifications.
25. STANDARD OF QUALITY - The various materials and products specified in the specifications by name or description are given to establish a standard of quality and of cost for bid purposes. It is not the intent to limit the acceptance to any one material or product specified, but rather to name or describe it as the absolute minimum standard that is desired and acceptable. A material or product of lesser quality would not be acceptable. Where proprietary names are used, whether or not followed by the words "or an approved equal", they shall be subject to equals only as approved by the architect and/or engineers.
26. The Board of School Directors of the Council Rock School District reserves the right to make award by items, classes, groups of items or as a whole, to reject any or all bids and to waive technicalities or formalities in their execution and filling if deemed advantageous for the Council Rock School District. The School Board also reserves the right to reject any or all material furnished which, in their opinion, is not in strict compliance and conformity with the requirements of the specifications. The bidder, at his own expense must remove and replace any article so rejected by the Board.
27. In accordance with Act 3 of the 1978 General Assembly of the Commonwealth of Pennsylvania, if any steel or steel products are to be used or supplied in the performance of this Contract, only those produced in the United States as defined therein shall be used or supplied in the performance of the contract or any subcontracts thereunder. In accordance with Act 161 of 1982, cast iron products shall also be included and produced in the United States. Act 141 of 1984 further defines "steel products" to include machinery and equipment. The act also provides clarifications and penalties.
28. Contractor will operate within the policies of the District and the goals, policies and procedures now or at some date established or approved by the District's administration with regard to the safety of pupils, the security of the District's grounds and buildings and the District's operations generally. Contractor shall maintain a current Child Abuse History Clearance as provided by the Pennsylvania Department of Public Welfare (Act 111), provide a satisfactory criminal history background check (Act 34 PA), and FBI fingerprinting clearance (Act 114) to the District for each individual engaged by Contractor to provide services who will come in direct contact with children in providing such services, including Contractor.
29. All workmen employed by the Contractor shall be competent and first class workmen, duly skilled in their respective branches of labor.
30. Bidder shall submit a Bid Bond in the amount of ten (10) percent of the total bid or a certified, bank cashier's or treasurer's check in the amount of five (5) percent of the total bid.
31. If this Bid or any portion thereof is accepted within one hundred twenty (120) calendar days from the date of opening, the successful bidder agrees to furnish all of the items upon which the prices are quoted, at the set price opposite each item, delivered to the building which will be designated on the Award of bid and Purchase Orders, with the time specified.

Council Rock School District
30 North Chancellor Street
Newtown, PA 18940

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Anti Bid-Rigging Act, 62 Pa.C.S.A. § 4501 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. The member, officer or employee of the bidder who makes the final decision on prices must execute this Non-Collusion Affidavit and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids is unlawful and may be subject to criminal prosecution. The person who signed the affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the Bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with the term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

NON-COLLUSION AFFIDAVIT

State of _____:

: S.S.

County of _____:

I state that I am _____ (Title) of _____
(Name of my Firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners,
directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this
bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. _____, its affiliates, subsidiaries, officers directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ (Name of Firm) understands and acknowledges that the above representations are material and important, and will be relied on by Council Rock School District in awarding the contract(s) for which this bid is submitted. I understand that my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Council Rock School District of the true facts relating to the submission for this contract.

(Names and Company Position)

SWORN TO AND SUBSCRIBED

BEFORE ME THIS _____ DAY

Notary Public

of _____, 20 _____.

My Commission Expires _____

COUNCIL ROCK SCHOOL DISTRICT

VENDOR INFORMATION FORM

TAX ID#, EIN or Social Security Number:

Company Name:

Company Billing Address (Remit to):

Company Web Address:

Phone Number (sales,accounts
receivable, or customer service):

Fax Number (sales,accounts receivable,
or customer service):

E-mail address (sales,accounts
receivable, or customer service):

Electronic Funds Transfer (EFT):

☐ YES ☐ NO

Bank Information for EFT:

Routing Number for EFT:

Bank Account Number for EFT:

Bank Account Type for EFT:

☐ Checking Account
☐ Savings Account

Signature:

Printed Name:

Title:

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code.		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**Council Rock School District
30 North Chancellor Street
Newtown, PA 18940**

**Integrated Pest Management Service Contract
Bid # 21-15**

SCOPE OF WORK

1.0 Purpose

The purpose of this project is to provide Integrated Pest Management (IPM) service at the following Council Rock School District locations:

CRHS North

62 Swamp Road
Newtown, PA 18940

CRHS South

2002 Rock Way
Holland, PA 18966

Holland Middle School

400 East Holland Road
Holland, PA 18966

Newtown Middle School

116 Richboro Road
Newtown, PA 18940

Richboro Middle School

98 Upper Holland Road
Richboro, PA 18954

Churchville Elementary

100 New Road
Churchville, PA 18966

Sol Feinstone Elementary

1090 Eagle Road
Newtown PA 18940

Goodnoe Elementary

298 Frost Lane
Newtown, PA 18940

Hillcrest Elementary

420 East Holland Road
Holland, PA 18966

Holland Elementary

Beverly Road & Crescent Dr.
Holland, PA 18966

Newtown Elementary

1 Wrights Road
Newtown, PA 18940

Richboro Elementary

125 Upper Holland Road
Richboro, PA 18954

Rolling Hills Elementary

340 Middle Holland Road
Holland, PA 18966

Welch Elementary

750 New Road
Churchville, PA 18966

Wrightstown Elementary

729 Penns Park Road
Wrightstown, PA 18940

Chancellor Center

30 North Chancellor Street
Newtown, PA 18940

SAIL House

298 Frost Lane
Newtown, PA 18940

Maintenance Facilities

301 Twining Ford Road
Richboro, PA 18954

CR STAR Center

30 Upper Holland Road
Richboro, PA 18954

2.0 Contract

A Contract will be provided subsequent to Board of Directors approval.

2.1 Contract Period

The contract period for this work is firm and fixed. Starting date for this contract is **July 1, 2021** and all work must be completed on or before **June 30, 2024**. **NOTE:** This bid is for a three (3) year contract. OWNER may terminate this Agreement at any time for its convenience upon thirty (30) days written notice to the Contractor.

2.2 Contract Pricing

This contract is a combination of Firm Fixed Pricing and Unit Pricing.

3.0 Contract Staffing

The contractor shall provide sufficient staffing licensed and trained to accomplish this work.

4.0 Work and/or Equipment Provided by Council Rock School District

Council Rock School District will not provide any labor, materials or equipment to the contractor for any work under this contractor.

5.0 Disposal of Waste Material

All waste materials generated by the service contractor performing work under this contract will be disposed of off site by the contractor at the contractor's expense and in accordance with any and all Federal, State, and Local requirements.

6.0 Quality Assurance

The contractor shall:

- Engage only licensed and experienced personnel with a minimum of five (5) years experience.

8.0 Field Measurements and Observation

It is the service contractor's responsibility to observe all buildings and become familiar with all locations prior to bidding.

9.0 Safety

Safety of students, staff and visitors is paramount in executing this contract. This contractor should never compete with school activities to continue/complete his work. If necessary, this contractor will

return to occupied areas after normal working hours.

All work under this contract must follow **ALL** state and federal environmental rules and regulations. Special precautions must be taken around asbestos containing materials (AHERA Regulations).

10.0 Details of Work

10.1 General

a. Description of Program

This specification is part of a comprehensive Integrated Pest Management (IPM) program for the premises listed herein. The goal of IPM is to achieve long term, environmentally sound pest suppression through the use of effective management practices. Management strategies in an IPM program begin with prevention, including structural and procedural modifications that reduce the food, water, harborage, and access used by pests, and the judicious use of pesticides when need is indicated by monitoring.

b. Pest Management Professional (PMP) Service Requirements

The PMP shall furnish all supervision, labor, materials, and equipment necessary to accomplish the surveillance, trapping, pesticide application, and pest removal components of the IPM program. The PMP shall also provide detailed, site-specific recommendations for structural and procedural modifications to aid in pest prevention. **Note:** Buildings and/or “common areas” within each building include the following: (List buildings/partial areas [pool, kitchens, etc.] here).

c. Requirements for Bidding

In order for a company to qualify in the bidding process, it must possess a valid, commercial pesticide business license from the Pennsylvania Department of Agriculture, and provide three references attesting to the company’s knowledge or experience in the field of IPM. Moreover, the company must also provide verification that each service technician servicing this facility possess a valid pesticide applicator’s license and has passed a drug screen as well as cleared a criminal background check.

10.2 Pests Included and Excluded

a. The PMP Shall Adequately Suppress the Following Pests

Indoor populations of rats, mice, cockroaches, ants (not including carpenter and pharaoh ants), fleas, stinging wasps, spiders, and any other arthropod pests not specifically excluded from the contract. Pest populations, that threaten the health or general well-being of the school community, that are located within the immediate exterior perimeter of these buildings, are also included.

- i. Populations of the above pests will be controlled up to and including ten (10) feet on the exterior of the building.

- ii. Treatment of the above pests that are found on or around playground equipment and sports facilities that are located beyond ten (10) feet of the building will be evaluated on a case-by-case basis.
- b. Populations of the Following Pests are Excluded From This Contract and Must Be Separately Negotiated

Birds, bats, snakes, all other vertebrates other than commensal rodents; termites and all wood-destroying organisms; Bed bugs, Carpenter ants, Pharaoh ants, and Odorous house ants; stored products pests; mosquitoes; invasions of seasonal or overwintering arthropods such as millipedes, box elder bugs, lady beetles, cluster flies, or other miscellaneous flying insects; or pests that primarily feed on outdoor vegetation.

10.3 Initial Building Inspections

The PMP shall complete a thorough, initial inspection of each building or site prior to the starting date of the contract. The purpose of the initial inspection is to evaluate the pest management needs of all premises and to identify problem areas. Structural deficiencies or poor cultural practices that are contributing to potential pest infestations must be documented and recommendations given for their resolution. Access to building space shall be coordinated with the IPM Coordinator. The IPM Coordinator will inform the PMP of any restrictions or areas requiring special scheduling.

10.4 Pest Management Plan

The PMP shall submit to the IPM Coordinator a Pest Management Plan at least five (5) working days prior to the starting date of the contract. Upon receipt of the Pest Management Plan, the IPM Coordinator will render a decision regarding its acceptability within five (5) working days. If aspects of the Pest Management Plan are incomplete or disapproved, the PMP shall have five (5) working days to submit revisions. The PMP shall be on site to perform the initial service visit for each building within the first thirty (30) working days of the contract.

The Pest Management Plan shall consist of five parts as follows:

- a. Proposed Materials and Equipment for Service

The PMP shall provide current labels and Material Safety Data Sheets (MSDS Sheets) of all pesticides, which may be used. The brand names of any pesticide application equipment or management devise such as, rodent bait boxes and trapping devices, monitoring devises used for pest surveillance and detection, or any other pest management devices will be supplied by the PMP. MSDS information to be provided electronically and hard copy for CRSD use in supplementing the MSDS manuals in each facility.

- b. Proposed Methods for Monitoring and Surveillance

The PMP shall describe methods and procedures to be used for identifying sites of pest harborage and access, and for making objective assessments of pest population levels throughout the term of the contract.

c. Service Schedule for Each Building or Site

The PMP shall provide a complete service schedule that includes specific day(s) and approximate time of the week for each visit.

d. Description of any Structural or Operational Change That Would Facilitate the Pest Management Effort

The PMP shall describe site-specific solutions for potential or observed pests. These solutions will be site specific and include structural and / or cultural recommendation for the long-term reduction of these pest populations. Source elimination of pest food(s), water, harborage, and access will be the main focus of these recommendations.

e. Commercial Pesticide Applicator Certificates or Licenses

The PMP shall provide photocopies of the pest management company's BU number and Pesticide Applicator License or Technician Registration for every Pest Management Professional (PMP) who will be performing on site service under this contract.

The PMP shall be responsible for carrying out work according to the approved Pest Management Plan. The PMP shall receive the concurrence of the IPM Coordinator prior to implementing any subsequent changes to the approved Pest Management Plan, including additional or replacement pesticides and on site service personnel.

10.5 Record Keeping

The PMP shall be responsible for maintaining a pest management logbook or file for each building or site specified in this contract. These records shall be kept on site and maintained on each visit by the PMP. Each logbook or file shall contain at least the following items:

a. Pest Management Plan

A copy of the PMP's approved Pest Management Plan, including labels and MSDS sheets for all pesticides used in the buildings, brand names of all pest management devices and equipment used in the buildings, a plot plan of all rodent management devices with service/installation protocols, and the PMP's service schedule for each of the buildings.

b. Pest Sighting Log-book

A pest sighting(s) log-book will be used to advise the PMP of routine service requests and to document the performance of all work, including emergency work. Upon completion of a service visit to the building or site, the PMP performing the service shall complete, sign, and date the form, and return it to the logbook or file on the same day as the service rendered.

c. PMP's Service Report Forms

The PMP will submit a Service Report Form documenting the result of his inspection and all information pertaining to the potential application of a pesticide.

10.6 Manner and Time To Conduct Service

a. Time Frame of Service Visits

Title 7, Pesticide Rules and Regulations (§ 128.106) prohibit the Contractor from applying a pesticide in a common access area within a building when students are expected to be in the common access area for normal academic instruction or organized extracurricular activities within seven (7) hours following the application. When it is necessary to perform work outside of the regularly scheduled hours set forth in the Pest Management Plan, the PMP shall notify the IPM Coordinator in advance.

b. Safety and Health

The PMP shall observe all safety precautions throughout the performance of this contract. All work shall comply with the **PENNSYLVANIA PESTICIDE CONTROL ACT OF 1973 AND TITLE 7 – AGRICULTURE, DEPARTMENT OF AGRICULTURE, PART V. BUREAU OF PLANT INDUSTRY, PESTICIDES RULES AND REGULATIONS** and municipal safety and health requirements. Where there is a conflict between applicable regulations, the most stringent will apply.

The PMP shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of work.

c. Special Entrance

Certain areas within some buildings may require special instructions for persons entering them. The IPM Coordinator will explain any restrictions associated with these special areas. The PMP shall adhere to these restrictions and incorporate them into the Pest Management Plan.

d. Uniforms and Protective Clothing

All contracting personnel working in or around buildings designated under this contract shall wear distinctive company uniform and display a photo ID badge in such a way that it is fully visible to all individuals within the school community. The PMP shall determine the need for and provide any personal protective items required for the safe performance of work. Protective clothing, equipment, and devices shall comply with the specific pesticide label and FIFRA regulations.

e. Vehicles

Vehicles used by the PMP shall be clearly identifiable; not only by company logo but also in accordance with Commonwealth of Pennsylvania regulations. All vehicles will be locked when unattended on client property.

10.7 Special Requests and Emergency Service

On occasion, the IPM Coordinator may request that the PMP perform corrective, special, or emergency service(s) that are beyond routine service requests. The PMP shall respond to these exceptional circumstances and complete the necessary work within one (1) working day after receipt of the request. If the emergency service involves wasps or yellow jackets, service should be provided on the "same day" as the call is placed. In the event that such services cannot be completed within one working day, the PMP shall immediately notify the IPM Coordinator and indicate an anticipated completion date. If pesticides are needed, the PMP will provide a Pest Control Information Sheet to the IPM Coordinator (see 10.9e) and a Pest Control Sign (see 10.9f) to be posted in the area for the next 48 hours.

These services will be performed on a n hourly basis.

10.8 PMPS and PMP Personnel

All PMPs must be licensed as a qualified pest management business with the Pennsylvania Department of Agriculture (PDA).

Throughout the term of this contract, all PMP personnel providing on site pest management service must maintain and possess certification or registered technician cards issued by PDA.

10.9 Use of Pesticides

The PMP shall be responsible for application of pesticides according to the label. All pesticides used by the PMP must be registered with the U.S. Environmental Protection Agency (EPA) and PDA. Transport, handling, and use of all pesticides shall be in strict accordance with the manufacturer's label instructions and all applicable Federal, state, and local laws and regulations.

The PMP shall adhere to the following rules for pesticide use:

a. Approved Products

The PMP shall not apply any pesticide that has not been included in the Pest Management Plan or approved in writing by the IPM Coordinator.

b. Pesticide Storage

The PMP shall not store any pesticides on the premises listed herein.

c. Application by Need

Pesticide application shall be made according to need – and, not by schedule. As a general rule, the application of pesticides to any inside or outside area shall not occur unless visual inspections or monitoring devices indicate the presence of pests in that specific area. Preventive pesticide treatments in areas where surveillance indicates a potential insect or rodent infestation are acceptable on a case-by-case basis.

d. Minimizing Risk

When pesticide use is necessary, the PMP shall employ products that pose minimal risk. Precise application techniques will minimize the quantity of pesticide needed and, at the same time, achieve adequate pest management results.

e. Pest Control Information Sheet

This form contains the date of treatment, the name, address and phone number of the applicator. Moreover, the pesticide name(s) and EPA Registration Number(s) used must be provided to the IPM Coordinator at least 80 hours prior to any pesticide application. This part of the notification process will allow the School District to give the 72 hour notification as required by Act 36. The Certified applicator will notify any persons on the Pennsylvania Pesticide Hypersensitivity Registry not less than 12 hours and not more than 72 hours prior to the pesticide application.

f. Pest Control Sign

This sign, with the date and locations of application, must be provided to the IPM Coordinator at least 72 hours prior to any pesticide application. This sign will be posted in the appropriate places, and must remain 48 hours after the application.

10.10 Insect Management

a. Emphasis on Non-pesticide Methods

The PMP shall use non-pesticide methods of management wherever possible. In nearly all situations, the PMP will follow the IPM Hierarchy of Action; cultural, physical and mechanical, biological, low exposure baits and finally, a spot treatment using a conventional pesticide.

For example, portable vacuums, rather than conventional pesticide sprays should be, strongly considered for initial cleanouts of cockroach infestations, swarming (winged) ants and termites, and the management of spiders in webs wherever appropriate.

- OR-

Trapping devices such as insect light traps, rather than pesticide sprays, shall be used for indoor fly management wherever appropriate.

b. Application of Insecticides to Cracks and Crevices

As a general rule, the PMP shall apply all insecticides as “crack and crevice” treatments. Such applications will only be made with a tool or nozzle specifically designed for crack and crevice injection, as defined in this contract. These treatments will also utilize the appropriate formulation of insecticide so they can not be contacted or are not visible to a bystander during or after the application process.

c. Application of Insecticides to Exposed Surfaces or as Space Sprays

The application of insecticides to exposed surfaces or as space sprays (including fogs, mists, and ultra-low volume applications) shall be restricted to only unique situations and where no alternative measures are practical. The PMP shall obtain the approval of the IPM Coordinator prior to any application of insecticide to an exposed surface. **Under no circumstances** will a surface application or space spray be made while any tenant personnel are present. The PMP shall take all necessary precautions to ensure tenant and employee safety. Moreover, he or she will take all the necessary steps to ensure the containment of the pesticide to the target site.

d. Insecticide Bait Formulations

Bait and gel formulations shall be used for cockroach and ant management wherever appropriate, and must be inaccessible to children.

e. Monitoring

Sticky traps shall be used to guide and evaluate indoor insect management efforts. Trap placement shall be limited to only critical areas.

10.11 Rodent Management

a. Indoor Trapping

As a general rule, rodent management inside occupied buildings shall be accomplished with trapping devices only. All devices shall be concealed out of general view and located in protected areas where they will not be affected by routine cleaning or other operations. Trapping devices shall be checked on a schedule approved by the IPM Coordinator. The PMP shall be responsible for disposing of all trapped rodents and all rodent carcasses in an appropriate manner.

b. Use of Rodenticides

In exceptional circumstances, when rodenticides are deemed essential for adequate rodent management inside occupied buildings, the PMP shall obtain the approval of the IPM Coordinator prior to making any interior rodenticide treatment. All rodenticides, regardless of their packaging, shall be placed in locations not accessible to children, pets, wildlife or domestic animals. EPA-approved tamper-resistant bait stations * will be used wherever possible. As a general rule, rodenticide application outside buildings shall emphasize the direct treatment of rodent burrows wherever feasible.

*** Tamper proof:** *All rodenticides placed in these stations will be in the block formulation and mounted on rods within the station. The station itself shall be anchored (secured) and locked either by a key style lock or hex head screw. Under no circumstances will a station be considered secure if it is locked via an adjustable strap. Secured can also mean located in a locked room where access by children is virtually impossible.*

c. Use of Bait Stations

The service frequency of bait station shall depend upon the level of rodent infestation. A suggested minimum is at least once per month. All bait boxes shall be maintained in accordance with EPA regulations, with an emphasis on the safety of non-target organisms. The PMP shall adhere to the following five points:

- i. All bait stations shall be placed out of the general view, in locations where they will not be disturbed by routine operations.
- ii. The lids of all bait stations shall be securely locked with a key lock or hex head screw.
- iii. All bait stations shall be securely anchored to the floor, ground, wall, or other immovable surface, so that the station cannot be picked up or moved.
- iv. Bait shall always be placed on mounting rods within the baffle-protected feeding chamber of the station and never in the runway of the station.
- v. All bait stations shall be labeled on the inside with the PMP's business name, address and emergency phone number. The manufacture's emergency hotline, rodenticide trade name and active ingredient will also be supplied. The PMP will record the date of installation as well as the date for each time it is serviced.

10.12 Structural Modifications And Recommendations

Throughout the term of this contract, the PMP shall be responsible for advising the IPM Coordinator about any structural, sanitation, or procedural modifications that would reduce pest food, water, harborage, or access. The PMP shall be responsible for adequately suppressing all pests included in this contract regardless of whether or not the suggested modifications are implemented. The PMP will not be held responsible for carrying out structural modifications as part of the pest management effort. However, minor applications of caulk and other sealing materials to eliminate pest harborage or access may be approved by the IPM Coordinator on a case-by-case basis. The PMP shall obtain the approval of the IPM Coordinator prior to any application of sealing material or other structural modification.

10.13 Program Evaluation

The IPM Coordinator will continually evaluate the progress of this contract in terms of its' effectiveness and safety, and will require such changes as are necessary. The PMP shall take prompt action to correct all identified deficiencies.

10.14 Quality Control Program

The PMP shall establish a complete quality control program to assure the requirements of the contract are provided as specified. Within five (5) working days prior to the starting date of the contract, the PMP shall submit a copy of his program to the IPM Coordinator. The program shall include at least the following items:

a. Inspection System

The PMP's quality control inspection system shall cover all the services stated in this contract. The purpose of the system is to detect and correct deficiencies in the quality of services before the level of performance becomes unacceptable and / or the IPM Coordinator identifies the deficiencies.

b. Checklist

A quality control checklist shall be used in evaluating contract performance during regularly scheduled and unscheduled inspections. The checklist shall include every building or site serviced by the PMP as well as every task required to be performed.

c. File

A quality control file shall contain a record of all inspections conducted by the PMP and any corrective actions taken. The file shall be maintained throughout the term of the contract and made available to the IPM Coordinator upon request.

d. Inspector(s)

The PMP shall state the name(s) of the individual(s) responsible for performing the quality control inspections.

END OF SPECIFICATION

Council Rock School District
30 North Chancellor Street
Newtown, PA 18940

Integrated Pest Management Service Contract
Bid # 21-15

BID PROPOSAL

Firm Fixed Price for providing Integrated Pest Management (IPM) services for all Council Rock School District buildings and locations.

Year	2021/2022	2022/2023	2023/2024
CRHS North	\$	\$	\$
CRHS South	\$	\$	\$
Holland Middle School	\$	\$	\$
Newtown Middle School	\$	\$	\$
Richboro Middle School	\$	\$	\$
Churchville ES	\$	\$	\$
Goodnoe ES	\$	\$	\$
Hillcrest ES	Under Renovations Exclude from /Services 2021-2022 Only	\$	\$
Holland ES	\$	\$	\$
Newtown ES	\$	\$	\$
Richboro ES	\$	\$	\$
Rolling Hills ES	\$	\$	\$
Sol Feinstone ES	\$	\$	\$
M.M. Welch ES	\$	\$	\$
Wrightstown ES	\$	\$	\$
Chancellor Center Administration	\$	\$	\$
SAIL House	\$	\$	\$
Maintenance Facility (Twining Ford)	\$	\$	\$
CR STAR Center	\$	\$	\$
Totals	\$	\$	\$

Please provide **unit pricing** for the following items:

Unit Price for labor (per hour) for services outside of the specified normal services as outlined in **10.7 Special Requests and Emergency Service**. Hourly rate must include all taxes, benefits, supervision, profit, overhead, insurances, travel expenses, equipment, and all associated costs to perform the required tasks.

Year	2021/2022	2022/2023	2023/2024
Normal Hour Services			
After Hour Services (5:01pm – 6:59am)			

Frequency of Visits: The IPM contractor must provide the following information.

	Building Size (square feet / stories)	Number of Visits per Month	Estimated Minimum Time per Visit (hours)
CRHS North	350,000 / 3		
CRHS South	380,000 / 2		
Holland Middle School	186,000 / 2		
Newtown Middle School	186,000 / 2		
Richboro Middle School	85,500 / 1		
Churchville ES	81,742,000 / 1		
Goodnoe ES	97,775 / 1		
Hillcrest ES	62,180 / 1		
Holland ES	72,000 / 1		
Newtown ES	83,000 / 1		
Richboro ES	62,180 / 1		
Rolling Hills ES	71,570 / 1		
Sol Feinstone ES	76,500 / 2		
M.M. Welch ES	96,800 / 1		
Wrightstown ES	52,217 / 1		
Chancellor Center Administration	35,200 / 3		
SAIL House	2,000 / 3		
Maintenance Facility (Twining Ford)	14,000 / 1 Total for 3 Buildings		
CR STAR Center	27,000 / 1		

References: Please list three [3] educational references of comparable size that have used your pest control services on a regular basis within the past year.

1. School District Name: _____

Person to Contact: _____

Address: _____

City, State, Zip: _____

Telephone: _____

2. School District Name: _____

Person to Contact: _____

Address: _____

City, State, Zip: _____

Telephone: _____

3. School District Name: _____

Person to Contact: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Does your company have a Board Certified Entomologist on staff? _____ YES _____ NO

If the answer is NO, please provide the name and address of the consulting entomologist that your company uses:

Name: _____

Address: _____

City: _____

Phone: _____

Addenda No.

Date

By:

Signature

Name of Firm

Address of Firm

City

State

Zip code

Telephone

Fax

Email

Cell Phone

AFFIX CORPORATE SEAL

Attest

**COUNCIL ROCK SCHOOL DISTRICT
INTEGRATED PEST MANAGEMENT SERVICES
S A M P L E A G R E E M E N T
Bid No. 21-15**

THIS AGREEMENT made this third (3rd) day of June, 2021, by and between **CONTRACTOR**, a corporation organized and existing under the laws of the State of Pennsylvania (hereinafter called the "CONTRACTOR"), and the COUNCIL ROCK SCHOOL DISTRICT, a second class school district located in the Commonwealth of Pennsylvania (hereinafter called the "DISTRICT").

WITNESSETH, that the CONTRACTOR and DISTRICT, for the consideration stated herein, mutually agree as follows:

ARTICLE 1. STATEMENT OF WORK

The CONTRACTOR shall furnish all supervision, personnel, labor, materials, tools, minimum equipment and services, including work zone traffic control, utility and transportation services, and perform and complete all work required for the stated Council Rock School District Bid – Integrated Pest Management Services Bid # 21-15, all in accordance with the listed Contract Documents dated April 2021 as prepared by the District.

ARTICLE 2. THE CONTRACT PRICE

The DISTRICT will pay the CONTRACTOR per unit of work completed, as described in the specifications, with a total sum not to exceed XXXX (\$XXXX) for all work to be performed under this Contract, payable as stipulated in the Contract Documents for the item of work or the several respective items of work actually completed.

ARTICLE 3. CONTRACT

The Contract Documents shall consist of the following:

- | | | | |
|----|------------------------|----|-----------------------------|
| A. | This Agreement. | E. | Drawings |
| B. | Addenda. | F. | Contractor's bid submission |
| C. | Instruction to Bidders | | |
| D. | Scope of Work | | |

THIS AGREEMENT, together with the other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, form the Contract between the parties hereto. In the event that any provisions in any component part of this Contract conflict with any provision of any other component part, the provisions of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

ARTICLE 4. STIPULATION AGAINST LIENS

a. At the time of and immediately before the execution of the Contract and before any authority has been given by the said DISTRICT to the said CONTRACTOR to commence work on the said project or purchase materials for the same, in consideration of the making of the said Contract with the said CONTRACTOR, it is agreed that no mechanic's claims or other liens shall be filed against the project, building and/or lot of ground appurtenant thereto by any subcontractor of the CONTRACTOR, nor by any of the CONTRACTOR'S materialmen or suppliers for any materials, supplies or labor purchased or

furnished in connection with the CONTRACTOR's work of the said project or any part thereof, the right to file such claims or liens being expressly waived and relinquished herewith.

b. A waiver of liens in a form satisfactory to the DISTRICT shall be filed in the Office of the Prothonotary of Bucks County at such time as may be necessary to preclude the filing of any liens by any subcontractor or material suppliers. In any event, the filing of the waiver of liens must occur no later than one (1) day prior to the start of operations for execution of the Contract work.

c. In exchange for each and every payment tendered to CONTRACTOR by the DISTRICT under the Contract, CONTRACTOR shall submit to the DISTRICT or its designee an unconditional partial lien waiver for the portion of the work for which each payment is being tendered (and in exchange for final payment, a complete and final lien waiver) and which acknowledges receipt of such payment, in a form acceptable to the DISTRICT or its designee.

ARTICLE 5. INDUCEMENT AND INTEREST

As an inducement to the execution of this Contract by the DISTRICT, the CONTRACTOR represents and agrees that the CONTRACTOR has not employed any persons to solicit or procure this Contract, and has not made, and will not make, any payments to anyone, nor any agreement for the payment of any commission percentage, brokerage, compensation fee, or other compensation to anyone in connection with the procurement of this Contract; and that the CONTRACTOR has not now and will not acquire any direct or indirect present or prospective interest, including but not limited to that of real estate agent, broker, or appraiser, in any of the portions or parcels in the Project Area covered; and has not employed and will not employ, in connection with the work or services to be performed hereunder, any persons having any such interest, direct or indirect, during the term of this Contract.

ARTICLE 6. INDEMNIFICATION

It is understood and agreed that the CONTRACTOR is a third party CONTRACTOR and is not a servant, agent or employee of the DISTRICT. To the extent permitted by law, Contractor covenants to save, defend, keep harmless and indemnify the DISTRICT, its elected and appointed officials, servants, agents and employees from and against any and all claims, loss, damage, injury, cost including court costs and attorney's fees, charge, liability or exposure, however caused, resulting from or arising out of or in any way connected with Contractor's performance (or failure of performance) of the Contract terms or its obligations under the Contract.

Nothing herein contained shall be construed as limiting in any way the extent to which CONTRACTOR may be held responsible for payments of damages to persons or property resulting from CONTRACTOR'S or its subcontractors' performance (or nonperformance) of the work covered under this Contract.

A. GENERAL INSURANCE REQUIREMENTS

All insurers and sureties underwriting Contractor's or any subcontractor's insurance and bonds must be licensed in the Commonwealth of Pennsylvania and have a minimum rating of "A" (financial strength rating) and "VII" (financial size category) in the latest edition of Best's Insurance Reports, unless otherwise approved by the DISTRICT. (Such insurers and sureties shall also meet such additional requirements and qualifications as may be set forth in the Supplementary Conditions.)

The Contractor shall not start work under this Contract until Contractor has obtained, at its own expense, all of the insurance called for hereunder and such insurance has been approved by the DISTRICT; nor shall Contractor allow any subcontractors to start work on any subcontract until all insurance required of the subcontractor has been so obtained and approved by the Contractor.

Approval of insurance required of Contractor and subcontractors by the DISTRICT will be granted only after submission to the DISTRICT of original, signed certificates of insurance or, alternately, at the DISTRICT's request, certified copies of the required insurance policies. Approval of insurance required shall not be unreasonably withheld.

Contractor shall require all subcontractors to maintain, during the term of this agreement, commercial general liability insurance, business auto liability insurance and workers' compensation and employers' liability insurance in the same manner as specified for Contractor. Contractor shall furnish subcontractor's certificates of insurance to the DISTRICT immediately upon request.

All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation, non-renewal, material change or reduction in coverage until sixty (60) days prior written notice has been given to the DISTRICT.

Each insurance policy required by this Contract, except for the workers' compensation policy, shall contain the following clause:

"The DISTRICT, its board members, employees, agents, officials and volunteers are hereby added as additional insureds as respects the operations and activities covered by this policy."

Any insurance maintained by the DISTRICT shall apply in excess of the insurance required by this Contract.

No acceptance and/or approval of any insurance by the DISTRICT shall be construed as relieving or excusing Contractor, or the surety, or its bonds, from any liability or obligation imposed upon either or both of them by the provisions of the Contract.

B. CONTRACTOR'S INSURANCE

Contractor shall secure and maintain, at its own expense, the following insurance:

Commercial general liability insurance which insures against claims for bodily injury and property damage arising out of or in connection with any operations or work under the Contract Documents whether such operations be by Contractor, its employees or subcontractors or their employees. The policy shall provide minimum limits of coverage as follows:

\$1,000,000 combined single limit - each occurrence
\$2,000,000 general aggregate
\$2,000,000 products/completed operations aggregate

Any aggregate limit shall apply per project and per location.

This insurance shall name the DISTRICT, its board members, employees, agents, officials and volunteers as additional insureds in accordance with Article 6A above. The commercial general liability policy shall afford coverage for explosion, collapse and underground hazards, contractual liability and liability arising from independent contractors. Products and completed operations insurance shall be maintained for two years after completion of the Project.

Business auto liability insurance that insures against bodily injury and property damage claims arising out of the maintenance, use or operation of any "auto". The minimum limit shall be a combined single limit of \$1,000,000 per accident. This policy shall include the Motor Carrier Act endorsement if applicable.

Workers' compensation insurance and employers' liability insurance which satisfies Contractor's legal obligation to its employees in the states in which they operate on the District's behalf. In any event, employers' liability insurance shall be secured by Contractor with minimum limits of \$100,000 per employee for bodily injury by accident, \$100,000 per employee for bodily injury by disease and a \$500,000 aggregate policy limit for bodily injury by disease. Coverage for Pennsylvania benefits must be specifically referenced on certificates and certified policies provided to the DISTRICT

ARTICLE 7. INTERPRETATION

In the event a dispute arises regarding this Contract or the work to be performed by Contractor hereunder, the parties agree that the District's initial determination regarding a proper resolution of such dispute shall prevail subject to the right of the Contractor to perform any disputed work under protest, the notice of which shall be provided to the District by advance written notice.

ARTICLE 8. BACKGROUND CHECK

Contractor will operate within the policies of the District and the goals, policies and procedures now or at some date established or approved by the District's administration with regard to the safety of pupils, the security of the District's grounds and buildings and the District's operations generally. Contractor shall maintain a current Child Abuse History Clearance as provided by the Pennsylvania Department of Public Welfare (Act 111), provide a satisfactory criminal history background check (Act 34 PA), and FBI fingerprinting clearance (Act 114) to the District for each individual engaged by Contractor to provide services who will come in direct contact with children in providing such services, including Contractor.

ARTICLE 9. MISCELLANEOUS

The term of this Agreement shall be from July 1, 2021 through June 30, 2024. Notwithstanding anything herein to the contrary, OWNER may terminate this Agreement at any time for its convenience upon thirty (30) days written notice to the Contractor.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three (3) copies on the day and year first above written.

Attest:

By: _____

Contractor:

By

(Title)

(Street)

(City)

DISTRICT (Owner)

Ed Salamon
Board President

Attest:

(Secretary)

CERTIFICATIONS

I, _____, certify that I
am the _____ of the Corporation named as Contractor herein, that ____
_____ who signed this Agreement on behalf of the Contractor, was
then _____ of said corporation; that said Agreement was duly signed for and on
behalf of said corporation by authority of its governing body, and is within the scope of its corporate
powers.

(Corporate Seal)

(Print or type the names underneath all signatures)